

Mundford Parish Council Grant Awarding Policy

Mundford Parish Council will consider applications for grants from voluntary groups or charitable organisations.

To qualify for an award the applicant must be able to demonstrate that any funding from the Parish Council will benefit the Parish, or residents of the Parish.

Grant applications will be dealt with by the Full Parish Council.

In determining the validity of an application, the council will refer to the following guidelines:

Applications will be considered for the following purposes: -

- For the purpose of purchasing equipment either in part or in full.
- For the funding of transport that will enable group members to partake in a group trip or outing regardless of their incomes.
- For training activities, or to purchase the expertise of an outside trainer/instructor/facilitator.
- For activities that raise the profile of the area.
- For running costs of a viable group that is experiencing a period of hardship.
- For hosting special events or celebrations.
- For the provision of recreational facilities.

Conditions:

- Grants will not be awarded to individuals.
- Grants will not be made if work has already been completed.
- Additional applications within a 12-month period will not normally be considered.
- The award must be used for the purpose for which the application has been made.
- If the group is unable to use the award for the stated purpose, all monies must be returned to the Mundford Parish Council.
- All awards must be properly accounted for and evidence of expenditure should be supplied as requested. If the Parish Council is not satisfied with the arrangements, they reserve the right to request a refund of monies awarded.
- Donations to Registered Charities in response to a general fundraising appeal will be considered, whether requested or unsolicited.
- Groups operating outside the parish boundary will normally be limited to an upper limit of £100.
- VAT is not a matter for Mundford Parish Council and donations when granted should be made in full for the amount agreed by the council. If an organisation is able to claim back VAT, then this is further helping them.
- Requests for grants shall be dealt with on an individual basis. The council should ask for an account of what fundraising has been done in order to agree on a donation by the council and may require a copy of accounts which show

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the donation being made and how it was spent within 12 months from date of donation. Mundford Parish Council shall only request full accounts if there is any doubt re: monies held by an organisation and the amount requested exceeds the 'relevant minimum' which is £2000. Also, organisations should supply an invoice for work carried out and then the donation will be made.

Eligibility:

- Any Charity, Voluntary Group or Community Organisation
- Agencies that operate within The Parish and are of benefit to the local community, with the following provisos: -
- Mundford Parish Council will not fund activities that it considers to be the responsibility of a Statutory Authority.
- Mundford Parish Council will not fund activities outside its powers and functions.